

ST. CLAIR COLLEGE

AGENCY SPONSORSHIP REGISTRATION FORM

THIS FORM IS TO BE USED BY STUDENTS WHO ARE BEING SPONSORED BY WSIB, DIA OR MCSS. IN ORDER TO PROCESS YOUR REGISTRATION, WE MUST HAVE A SPONSORSHIP LETTER FROM YOUR SPONSORING AGENCY ON FILE AT THE COLLEGE, AS WELL AS THIS SIGNED FORM.

STUDENT #: _____ **COLLEGE PROGRAM:** _____

NAME: _____ **PHONE #:** _____

NAME OF SPONSORING AGENCY: _____
(WSIB, DIA, MCSS)

NAME OF CASE WORKER/COUNSELLOR: _____

I understand that if the College does not receive payment from the sponsoring agency or the amount of sponsorship monies received is less than tuition outstanding, I am responsible to pay the balance of tuition owing immediately. If I do not receive sponsorship funding and decide not to attend St. Clair College, I am still responsible for payment of all fees unless I officially withdraw from St. Clair College within the first ten (10) days of class.

Please complete and return this form to St. Clair College by Canada Post at the address below, one of our drop boxes at the College (Registrar's Office in Windsor or at the Registrar's Office in Chatham) or in person by the deadline date. Please see the "Just the Facts" handbook for more information on deadline dates. If we are not in receipt of this completed and signed Sponsorship Registration Form and your sponsorship letter from your sponsoring agency prior to the deadline date, we cannot guarantee that a position in your program will be available at the College. If your program is filled at the time we receive your Sponsorship Registration Form, you will be placed on a waiting list and will be contacted if a spot becomes available.

Windsor Campus:
2000 Talbot Rd. West
Windsor, ON N9A 6S4
Attn: Registrar's Office

Chatham Campus:
1001 Grand Ave. West
Chatham, ON N7M 5W4
Attn: Registrar's Office

STUDENT'S SIGNATURE

DATE