



ST. CLAIR

C O L L E G E

ADMISSION PROCEDURES

2019/2020 APPLICATION CYCLE

October, 2018

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ADMISSION REQUIREMENTS FOR POST-SECONDARY PROGRAMS

1. The minimum entrance requirement is an Ontario Secondary School Diploma (30 credits) with the majority of the credits at the general, advanced, College, University, University/College, open level, or equivalent. In addition to the minimum requirements, some programs also require specific secondary school courses and other qualifications. These requirements are specified in the individual program descriptions in the Full Time Calendar.
2. Basic Training for Skill Development (B.T.S.D.) Level IV was a College administered program designed to provide work at a level of difficulty comparable to an O.S.S.D. at the general or College level. Successful completion of a B.T.S.D. Level IV certificate constitutes an equivalent to grade 12 for entry into post-secondary programs.
3. Graduates of Ontario Vocational Secondary Schools, or graduates who have a majority of courses at the basic/essentials level, and who have earned the Ontario Secondary School Diploma (O.S.S.D.) (30 credits) will be considered on an individual basis in consultation with the academic department involved.
4. Applicants who have received an Ontario High School equivalency certificate are considered on the same basis as an O.S.S.D. applicant. In addition, program specific requirements in English, Math and the Sciences may be required over and above the General Education Development certificate.
5. Applicants who lack the normal entrance requirements but are at least 19 years of age may be considered for admission as mature students. Such applicants may be required to write a series of tests in English and Mathematics and complete the pre-requisites for certain programs, if they lack the required academic qualifications but can give evidence of probable success in a program. All applicants for admission as mature students are considered on an individual basis.
6. Applicants whose secondary school studies have been completed outside the Province of Ontario must submit evidence of equivalent standing. Recognized equivalents to O.S.S.D. may be accepted if the applicant meets the requirements for admission to the College in levels, subjects, and overall averages and other qualifications required. Generally, the requirements are as follows:

A valid secondary school graduation diploma or equivalent:

Alberta	Newfoundland	Quebec
British Columbia	Northwest Territories	Saskatchewan
Manitoba	Nova Scotia	United States of America
New Brunswick	Prince Edward Island	Yukon Territory
Nunavut Territory		

A general certificate of education at the ordinary level with credit in 6 appropriate subjects:

England

Commonwealth Countries

Wales

Applicants not meeting the above requirements will be considered on an individual basis in consultation with the academic department involved.

ADMISSION PROCEDURES FOR POST-SECONDARY PROGRAMS

1. The on-line application at www.ontariocolleges.ca is the quickest and easiest way to apply. If an applicant is a current Ontario high school student, the school will send grades to the Ontario Colleges Application Services. If the applicant is not a current high school student, they must make arrangements to send their high school transcripts to *ONTARIOCOLLEGES.CA, 60 Corporate Court, Guelph, Ontario N1G 5J3*. If the applicant previously attended an Ontario College/University, they should contact the Customer Contact Centre at 1-888-892-2228.
2. Certain programs, which are oversubscribed, also require the submission of additional material. A complete listing of admission procedures for oversubscribed programs may be found beginning on page 11.

NOTE: No application is considered complete until payment has been made.

3. Applicants may apply on-line starting October 1, 2018 for the 2019/2020 application cycle. All applications received by **February 1, 2019** will be assured consideration. After February 1, applications will be considered on a first-come, first served basis, provided there are still vacancies. The College will accept applications to a program until the program is full and a realistic waiting list has been established. Applications for over-subscribed programs (i.e. the number of qualified applicants exceeds the number of places available) must be submitted no later than February 1, 2019 in order to be certain of consideration. Notification of admission decisions will commence February 1, 2019. Notification for oversubscribed programs will be sent out no later than March 29, 2019.

Applicants may apply and be considered for as many as three St. Clair College program choices at the same time.

Applicants who submit applications for programs scheduled to begin at different times of the year other than the fall semester, should contact the Registrar's Office for details on when to apply.

4. Applicants who lack required percentages in English and/or Math may qualify for admission by writing appropriate admission tests. **This applies to non-oversubscribed programs only.**
5. Applicants who lack certain prerequisites and/or whose probability of success in a particular program would be increased by pre-program enrichment studies may take appropriate courses prior to registration for the regular session or may enrol in one of our Preparatory programs. For details, contact our Admissions Information Officer at (519) 972-2727, Ext. 4350.
6. Courses taken at the advanced level in the old curriculum and courses taken at the College (C), University (U) and University/College (M) level will be treated equally. There will not be any grade differential.

APPRENTICESHIP PROGRAMS

Apprenticeship programs provide individuals with the opportunity for skills training that would be required in order for them to become Journeypersons in construction, industrial, motive power and service industries. To become an apprentice you must first become employed in the trade. Your employer will determine when they are ready to sponsor you as an apprentice.

Apprentices form a nucleus of skilled workers for business and industry.

Apprenticeship training may last from two to five years, depending on the trade. In most apprenticeship occupations, about 90 percent of the training is conducted in the workplace. This on-the-job training is supplemented by training conducted at a College of Applied Arts and Technology.

All applicants wishing to pursue apprenticeship programs must sign a 3 part agreement between the apprentice, their employer and the:

**MINISTRY OF ADVANCED EDUCATION AND SKILLS DEVELOPMENT (MAESD)
EMPLOYMENT & TRAINING DIVISION
EMPLOYMENT ONTARIO
Roundhouse Centre
Windsor: 3155 Howard Avenue, Suite 200
Windsor, Ontario N8X 4Y8
Telephone: (519) 973- 1441 or 1-800-663-5609**

The MAESD Training Consultants will provide complete details regarding admission requirements, length of programs, etc. Please keep in mind that for most trades you will need to have a Grade 12 Diploma with a minimum of Grade 11 College or University level Math.

Newly signed apprentices must also register with the Ontario College of Trades (OCOT) within 90 days of starting their Apprenticeship Program.
For more information regarding OCOT please go to: <http://www.collegeoftrades.ca/>

Class fees for Apprenticeship Programs range from \$467.00 - \$967.00 per level. Depending on the number of hours in class.

The Ministry of Advanced Education and Skills Development pays the bulk of your tuition costs. (up to \$3,700 per level)

The apprentice is responsible for purchasing their text books. The following Apprenticeship programs are offered at St. Clair College:

WINDSOR CAMPUS

FULL-TIME PROGRAMS (Day Release) 6 HRS/ DAY MONDAY-FRIDAY

Contact: Richard Lauzon (519) 972-2727, Ext. 4446
rlauzon@stclaircollege.ca

Cook - Level 1 & 2

415A Coordinator: Marc Johnston Ext. 4492
mjohnston@stclaircollege.ca

Electrician (Construction & Maintenance) - Level 1, 2 & 3,

309A Coordinator: Tim Tieggs Ext. 5231
ttieggs@stclaircollege.ca

General Carpenter Level 1, 2, & 3

403A Coordinator: Roy Bottoset Ext. 4407
rbottoset@stclaircollege.ca

Automotive Service Technician Level 1, 2, & 3

310S Coordinator: Dan Vincent Ext. 4437
dvincent@stclaircollege.ca

Hairstylist Level 1, & 2

332A Coordinator: Marcy McIntosh Ext. 4391
mmcintosh@stclaircollege.ca

Plumber Level 1, 2, & 3

306A Coordinator: Greg Ducharme Ext. 4311
gducharme@stclaircollege.ca

Brick & Stone Mason Level 1, 2, & 3

401A Coordinator: Richard Lauzon Ext. 4446
rlauzon@stclaircollege.ca

WINDSOR CAMPUS	
PART-TIME PROGRAMS (Evening, Day and Weekend Classes) 8 hrs/week	
Contact: Richard Lauzon (519) 972-2727, Ext. 4446 rlauzon@stclaircollege.ca	

- 255W Facilities Mechanic Level 1, & 2
Coordinator: Richard Lauzon Ext. 4446
rlauzon@stclaircollege.ca
- 310T Truck & Coach Technician Level 1, 2, & 3
Coordinator: Joe Leightizer Ext. 4088
jleightizer@stclaircollege.ca
- 429A General Machinist Level 1, 2, & 3
Coordinator: Gary Steed Ext. 5000
gsteed@stclaircollege.ca
- 430A Tool & Die Maker Level 2 & 3
Coordinator: Gary Steed Ext. 5000
gsteed@stclaircollege.ca
- 431A Mould Maker Level 2 & 3
Coordinator: Gary Steed Ext. 5000
gsteed@stclaircollege.ca
- 433A Industrial Mechanic Millwright Level 1, 2, & 3
Coordinator: Lou Mota Ext. 5000
lmota@stclaircollege.ca
- 442A Industrial Electrician Level 1, 2, & 3
Coordinator: Tim Tiegs Ext. 5231
ttiegs@stclaircollege.ca

CHATHAM CAMPUS	
620D	Developmental Services Worker Day Classes Coordinator: Kim Smart (519)354-9100 ext. 3246 ksmart@stclaircollege.ca

Exemption Testing: Some exemption tests are available in some trades. For further information regarding exemption testing please contact Richard Lauzon 519-972-2727 ext. 4446.

Red Seal Exams – Please contact the Ministry of Advanced Education and Skills Development (MAESD) for information regarding scheduling your Red Seal Exam. (519) 973-1441 or 1-800-663-5609

DUAL CREDIT COURSES

High School students can participate in apprenticeship training and postsecondary courses, earning dual credits that count towards both their high school diploma and their postsecondary diploma, degree or apprenticeship certification. Dual Credits engage students through exposure to college courses and culture while supporting their successful transition to postsecondary education.

Students enrolled in Secondary School have a terrific opportunity to achieve credits towards their High School Diploma as well as achieve recognition of their first level of an Apprenticeship program. Selected Dual Credit Courses are currently being offered at our South Campus in Windsor.

High school students should contact their Guidance Counsellor to find out more information regarding this opportunity.

PROVINCIALY SPONSORED STUDENTS

Literacy Basic Skills / College & Employment Prep

- The College & Employment Prep (CEP) services are provided at no cost to learners and focus on people whose literacy skills are below Grade 9 of the Ontario Curriculum. The CEP program also provides academic upgrading to assist individuals to access post-secondary training programs or employment.
- The CEP program is open to individuals who are out of school, who can communicate effectively in English and who are eligible to work in the province of Ontario. There is a special emphasis on serving individuals receiving social assistance through Ontario Works.
- Applicants interested in sponsorship should contact the College Adult Education office at (519) 972-2727 ext. 4551 Windsor Campus.

Academic and Career Entrance (ACE)

- Academic and Career Entrance courses are designed to provide learners with the skills and knowledge necessary to meet admission requirements for college post-secondary studies, apprenticeship training and to pursue employment opportunities.
- ACE courses are provided at no cost and focus on providing learners with a strong knowledge of the subject areas. Courses are offered in the areas of mathematic, communications, biology, chemistry, physics, computers and self-management/self-direction.
- Applicants interested in ACE courses should contact the College Adult Education office at (519) 972-2727 ext. 4551 Windsor Campus or (519) 354-9714 ext. 3586 Chatham Campus.

ADULT TRAINING PROGRAMS

The following Adult Training Programs are available at St. Clair College. Admission requirements for these programs are shown with each program description in the Admissions Handbook:

<u>Program Name</u>	<u>Duration</u>	<u>Campus</u>
College & Employment Prep	12 weeks per level	Windsor
English for Academic Purposes	7 weeks – EAP 1	Windsor
	7 weeks – EAP 2	Windsor
	7 weeks – EAP 3	Windsor
	7 weeks – EAP 4	Windsor
	7 weeks – EAP 5	Windsor
	7 weeks – EAP 6	Windsor
	7 weeks – EAP 7	Windsor
	7 weeks – EAP 8	Windsor
Academic and Career Entrance	15 Weeks	Windsor & Chatham

ADMISSIONS INFORMATION & CAREER PLANNING

Admission information and career planning is recommended to any prospective student who would like more information about college studies, or assistance in selecting an appropriate program.

Admissions

Admissions Office
St. Clair College
Windsor Campus, Room 164
2000 Talbot Road West
Windsor, Ontario
N9A 6S4
Telephone: (519) 972-2727, Ext. 4350

Career Planning

Student Services
St. Clair College
Windsor Campus, Room 206
2000 Talbot Road West
Windsor, Ontario
N9A 6S4
Telephone: (519) 972-2727, Ext. 4226

The Counselling Centre
St. Clair College
Chatham Campus, Room 148
1001 Grand Avenue West
Chatham, Ontario
N7M 5W4
Telephone: (519) 354-9100 Ext. 3306

Career Coach

Career Coach is a wonderful resource that let's students, teachers, guidance counsellors and parents:

1. Search careers or job titles and find out relevant info on wages, employment and training. PLUS a look at jobs in the area that are available right now in that career area.
2. Search programs – a full listing of St. Clair College's programs with a program description and an idea of the careers it can lead to.
3. Career Assessment tool – with two options – short and longer version.
4. Resume Builder – a wonderful way to build a comprehensive resume – all on line.

<https://stclaircollege.emsicareercoach.ca/>

OVERSUBSCRIBED PROGRAMS

Applicants, who meet the minimum academic qualifications for their program of choice, are generally offered admission to that program. However, in the case of oversubscribed programs, particularly in Health Sciences, the number of applicants who meet the academic requirements exceed the number of seats available. As a result additional criteria for selection will be implemented.

In order to be assured consideration for oversubscribed programs, fully completed applications, accompanied by the \$95.00 application fee must be received by Ontario Colleges no later than **February 1, 2019**. Applicants can apply and be considered for three program choices at St. Clair College.

Programs identified as be oversubscribed for the 2019/2020 cycle are as follows:

- Cardiovascular Technology
- Collaborative Nursing
- Dental Hygiene
- Diagnostic Medical Sonography
- Medical Laboratory Science
- Paramedic
- Practical Nursing
- Respiratory Therapy
- Veterinary Technician

HIGH INTEREST PROGRAMS

Applicants who meet the minimum academic qualifications for their program of choice are generally offered admission to that program. However, in the case of these high interest programs, where the number of applicants who meet the academic requirements exceeds the number of seats available, St. Clair College may implement a Waitlist for applicants who apply after February 1, 2019. In the event that the number of qualified applicants heavily exceeds the number of seats available, the program will be moved to the oversubscribed status and additional selection criteria will be implemented. Please see Admission Guidelines & Selection Procedures for these criteria.

In order to be assured consideration for these programs, fully completed applications, accompanied by the \$95.00 application fee, must be received by www.ontariocollege.ca no later than **February 1, 2019**. Applicants can apply and be considered for three program choices at St. Clair College.

The following High Interest programs have the potential to become oversubscribed for the 2019/2020 application cycle:

- Child and Youth Care
- Community Integration Through Cooperative Education
- Early Childhood Education
- Medical Laboratory Technician
- Occupational Therapist Assistant/Physiotherapist Assistant
- Pharmacy Technician
- Powerline Technician

PROGRAM SPECIFIC ADMISSION GUIDELINES AND SELECTION CRITERIA FOR OVERSUBSCRIBED PROGRAMS

CARDIOVASCULAR TECHNOLOGY

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus successful completion of:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
- Grade 12 Math (C) or (U)
- Senior Level Physics (C) or (U)
- Senior Level Biology (C) or (U)
- Senior Level Chemistry (C) or (U)

OR

- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Pre-Admission Test:

All applicants will be required to write a pre-admission Health Occupations Aptitude Exam (HOAE). Information on dates and location will be mailed out upon receipt of application to the College. Test is \$50.00 per applicant. (Test fee subject to change once fees are confirmed for the 2019/2020 academic year.)

Selection Procedure:

A score is determined for each applicant derived from the Pre-Admission Testing score and from required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Clinical Placements:

Clinical placement is a mandatory part of the curriculum. Students can be placed anywhere within Ontario.

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED
- N95 Mask Fit Testing

- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - Obtain the Police Clearance by the first week of your first semester
 - Clinical placements may be on day, afternoon or weekend shifts ANYWHERE within Ontario
 - You are responsible for travel and accommodation costs

Health Requirements:

- Medical Requirements Form
- A satisfactory medical exam
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

Decision letters will be sent out no later than March 29, 2019.

NURSING BScN

Minimum Academic Requirements:

OSSD with 6 Grade 12 (U/M) courses including Grade 12 English (ENG4U) with a minimum of 65%, Chemistry (SCH4U) and Biology (SBI4U) with a minimum of 70% or better and Grade 12 Math (U) or (C) is required for admissions.

OR

The Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate.

Applicants NOT currently attending high school must complete an **APPLICANT PROFILE**.

Selection Procedure:

Please see Collaborative Nursing Admission Guidelines on page 33.

Clinical Clearance:

All new and returning students need to be cleared for attendance in the clinical setting. This clearance involves meeting both medical and non-medical requirements. Your **Medical** and **Non-medical** documents will be reviewed to ensure you meet the requirements to attend clinical at our placement sites. Please note that these requirements are not St. Clair College requirements but requirements of our placement agencies that allow us to come for clinical experience.

For the complete Clinical Clearance, please visit:

Windsor:

http://www.stclaircollege.ca/programs/postsec/docs/health_docs/windsor/2018-Clinical-Clearance-Letter-YEAR-1-Students-WINDSOR.pdf

Chatham:

http://www.stclaircollege.ca/programs/postsec/docs/health_docs/chatham/2018-Clinical-Clearance-Letter-YEAR-1-Students-CHATHAM.pdf

Clinical Placements:

- Student clinical placements are assigned. Student personal requests for placement cannot be accommodated
 - Windsor students may be placed anywhere in Windsor and Essex county
 - Chatham students may be placed anywhere in Chatham and Kent county
- Clinical placement schedules may include shifts on days, afternoons, weekends and holidays throughout the program based on clinical need and agency availability
- Students are responsible for their own travel and costs to clinical placements
- Students are responsible for the cost of scrub uniforms/footwear and other incidentals as required
- Simulation Technology

Decision letters will be sent out no later than March 29, 2019.

DENTAL HYGIENE

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus successful completion of:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)

OR

- the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate or equivalent courses from the Academic and Career Entrance program.

Pre-Admission Test:

All applicants will be required to write a pre-admission Health Occupations Aptitude Exam (HOAE). Information on dates and location will be mailed out upon receipt of

application to the College. Test is \$50.00 per applicant. (Test fee subject to change once fees are confirmed for the 2019/2020 academic year.)

Selection Procedure:

A score is determined for each applicant derived from the Pre-Admission Testing score and from required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Health Requirements:

- Medical Requirements Form
- A satisfactory medical exam
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

Clinical Placements:

- Clinical placements include day and evening sessions
- Student is responsible for parking fees

Applicants are required to have the following completed prior to clinical placement. Applicants are responsible for the associated costs.

- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED
- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by the student
 - Obtain the Police Clearance by the first week of Year 3 of the program

Decision letters will be sent out no later than March 29, 2019.

DIAGNOSTIC MEDICAL SONOGRAPHY

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
- Grade 12 Math (C) or (U)
- Senior Level Physics (C) or (U)

- Senior Level Biology (C) or (U)
 - Senior Level Chemistry (C) or (U)
- OR**
- the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate or equivalent courses from the Academic and Career Entrance program.

Pre-Admission Test:

All applicants will be required to write a pre-admission Health Occupations Aptitude Exam (HOAE). Information on dates and location will be mailed out upon receipt of application to the College. Test is \$50.00 per applicant. (Test fee subject to change once fees are confirmed for the 2019/2020 academic year.)

Selection Procedure:

A score is determined for each applicant derived from the Pre-Admission Testing score and from required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Health Requirements:

- Medical Requirement Form
- A satisfactory medical exam
- An up-to date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

Computer Proficiency Requirements:

- Students in this program must have basic computer literacy, which includes word processing, spreadsheets, internet and email.

Clinical Placements:

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED
- N95 Mask Fit Testing
- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - Obtain the Police Clearance by the first week of your first semester
 - Clinical placements may be on day, afternoon or weekend shifts

- ANYWHERE within Ontario
- You are responsible for travel and accommodation costs

Decision letters will be sent out no later than March 29, 2019.

MEDICAL LABORATORY SCIENCE

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
 - Grade 12 Math (C) or (U)
 - Senior Level Chemistry (C) or (U)
 - Senior Level Physics (C) or (U)
 - Senior Level Biology (C) or (U)
- OR**
- the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate or equivalent courses from the Academic and Career Entrance program.

Pre-Admission Test:

All applicants will be required to write a pre-admission Health Occupations Aptitude Exam (HOAE). Information on dates and location will be mailed out upon receipt of application to the College. Test is \$50.00 per applicant. (Test fee subject to change once fees are confirmed for the 2019/2020 academic year.)

Selection Procedure:

A score is determined for each applicant derived from the Pre-Admission Testing score and from required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Health Requirements:

- Medical Requirement Form
- A satisfactory medical exam
- An up-to date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

Clinical Placements:

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- N95 Mask Fit Testing
- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - The Police Clearance will be required for clinical placement (Semester 5)
- Clinical placements may be located out of town. You are responsible for travel and accommodation costs.

Decision letters will be sent out no later than March 29, 2019.

PARAMEDIC PROGRAM**Minimum Academic Requirements:**

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U with 60% or better
 - Grade 12 Math (C) or (U) with 60% or better
 - Senior Level Chemistry (C) or (U) with 60% or better
 - Senior Level Biology (C) or (U) with 60% or better
- OR**
- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.
 - Valid Ontario Driver's License required

Selection Procedure:

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Applicants who possess some of the following items may earn additional points in the selection process:

- Senior Level Physics
- CPR, First Aid, AED and other emergency training
- Emergency responder, fire service
- Post-secondary education from individual courses to diplomas or degrees
- Instructor certifications in CPR, First Aid
- Work experience in health care agencies
- Class F driver's license

The questionnaire is a **mandatory requirement** for consideration into this program. Only applicants who return the questionnaire will be considered for admission.

Health Requirements:

- A satisfactory medical exam

Clinical Placements:

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED
- N95 Mask Fit Testing
- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - Obtain the Police Clearance by the first week of your first semester
 - Clinical placements may be on day, afternoon or weekend shifts ANYWHERE within Ontario
- You are responsible for travel and accommodation costs

Decision letters will be sent out no later than March 29, 2019.

PRACTICAL NURSING

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
 - Grade 12 Math (C) or (U)
 - Senior Level Chemistry (C) or (U)
 - Senior Level Biology (C) or (U)
- OR**
- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Selection Procedure:

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

English Language Proficiency:

The College of Nurses of Ontario requires fluency in written and spoken English.

Clinical Clearance:

All new and returning students need to be cleared for attendance in the clinical setting. This clearance involves meeting both medical and non-medical requirements. Your **Medical** and **Non-medical** documents will be reviewed to ensure you meet the requirements to attend clinical at our placement sites. Please note that these requirements are not St. Clair College requirements but requirements of our placement agencies that allow us to come for clinical experience.

For the complete Clinical Clearance, please visit:

Windsor:

http://www.stclaircollege.ca/programs/postsec/docs/health_docs/windsor/2018-Clinical-Clearance-Letter-YEAR-1-Students-WINDSOR.pdf

Chatham:

http://www.stclaircollege.ca/programs/postsec/docs/health_docs/chatham/2018-Clinical-Clearance-Letter-YEAR-1-Students-CHATHAM.pdf

Clinical Placements:

- Student clinical placements are assigned. Student personal requests for placement cannot be accommodated.
 - Windsor students may be placed anywhere in Windsor and Essex county
 - Chatham students may be placed anywhere in Chatham and Kent county
- Students are responsible for their own travel and costs to clinical placements
- Students are responsible for the cost of scrub uniforms/footwear and equipment such as stethoscope, a watch with a second hand and other incidentals as required
- Clinical placements schedules may include shifts on days, afternoons, weekends and holidays throughout the program based on clinical need and agency availability

Decision letters will be sent out no later than March 29, 2019.

RESPIRATORY THERAPY

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
- Grade 12 Math (C) or (U)
- Senior Level Physics (C) or (U)
- Senior Level Biology (C) or (U)
- Senior Level Chemistry (C) or (U)

OR

- the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate or equivalent courses from the Academic and Career Entrance program.

Pre-Admission Test:

All applicants will be required to write a pre-admission Health Occupations Aptitude Exam (HOAE). Information on dates and location will be mailed out upon receipt of application to the College. Test is \$50.00 per applicant. (Test fee subject to change once fees are confirmed for the 2019/2020 academic year.)

Selection Procedure:

A score is determined for each applicant derived from the Pre-Admission Testing score and from required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Health Requirements:

- Medical Requirements Form
- A satisfactory medical exam
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.
- Applicants accepted to the program will receive appropriate medical forms and instructions for completion/submission. Students in the program are expected to keep immunizations up-to-date as required by our clinical partners i.e. TB testing and associated documentation will be required yearly.

Other Requirements:

Applicants are required to have the following completed prior to the end of the first semester (proof/documentation must be submitted):

- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED or Level HCP
- N95 Mask Fit Testing

NOTE: It is the responsibility of the student to maintain/renew before expiry certification in First Aid, CPR and N95 Fit Testing throughout the length of the program, including during clinical placements.

Clinical Placements:

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - Obtain Police Clearance (vulnerable sector screening) prior to beginning of semester three
- Clinical placements may be on day, afternoon or weekend shifts ANYWHERE within Ontario
- You are responsible for travel and accommodation costs

Decision letters will be sent out no later than March 29, 2019.

VETERINARY TECHNICIAN PROGRAM

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)

OR

- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Pre-Admission Test:

All applicants will be required to write a pre-admission Health Occupations Aptitude Exam (HOAE). Information on dates and location will be mailed out upon receipt of application to the College. Test is \$50.00 per applicant. (Test fee subject to change once fees are confirmed for the 2019/2020 academic year.)

Selection Procedure:

A score is determined for each applicant derived from the Pre-Admission Testing score

and from required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

For high school applicants, all of your Grade 11 courses and the first semester of your Grade 12 courses will be averaged and ranked in order to make the selection for acceptance into this program. When final grades are released applicants must meet the minimum requirement in mandatory courses.

Recommended:

Due to the unique nature of this program, it is recommended that before applying for the program you:

- Interview a Registered Veterinary Technician
- Obtain experience in a veterinary clinic

Health Requirements:

Prophylactic rabies immunization is **REQUIRED** and should be arranged through your Family Physician, local Public Health office, or can be obtained at the College. The cost is approximately \$700 and is usually recovered through most drug plans.

Clinical Placements:

Clinical placements may be on day, afternoon or weekend shifts anywhere in Ontario. Students are required to provide their own transportation to the clinical area. The College is not able to guarantee placements in Windsor-Essex or on a bus route.

Decision letters will be sent out no later than March 29, 2019.

ADMISSION & SELECTION CRITERIA FOR HIGH INTEREST PROGRAMS

The following programs may be ranked in the event that the number of applicants who meet the minimum academic requirements exceeds the number of available seats in the program.

NOTE: In order to be assured consideration for these programs, fully completed applications, accompanied by the **\$95.00** application fee must be received by ontariocolleges.ca, **no later than February 1, 2019.**

SCHOOL OF COMMUNITY STUDIES

Child and Youth Care

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U.

Selection Procedure:

A score for a current high school applicant is determined for each applicant using their Grade 12 English mark, in the event that an applicant does not have a Grade 12 English mark at the College or University Level, Grade 11 will be used for ranking purposes.

Applicants will be ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Field Placements:

Employers who provide our field placement settings require a CLEAR POLICE RECORD CHECK for criminal offences with vulnerable sector screening before accepting a student into the field placement setting. The record check MUST be obtained by the student at the student's expense. Detailed information on dates to apply for police clearance will be given throughout the semester. Some agencies may require a driver's license, additional liability insurance and a clean driving abstract.

NOTE:

- CPR and First Aid Certification must be obtained PRIOR to Field Placements.
- Students must successfully complete each semester before advancing to the next.
- You must be available to perform your placement or internship duties on off hours, which may include evenings and weekends. Placements may begin in the fall and continue throughout the school year.

Health Requirements:

Accepted applicants must supply proof of a satisfactory medical examination and immunization prior to program entry.

- Medical Requirements Form

Please be advised that lack of documented immunizations may result in the restriction of clinical placement and therefore may delay and/or prevent completion of the prescribed program.

Decision letters will be sent out no later than February 28, 2019.

Early Childhood Education**Minimum Academic Requirements:**

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U.

Selection Procedure:

A score for a current high school applicant is determined for each applicant using their Grade 12 English mark, in the event that an applicant does not have a Grade 12 English mark at the College or University Level, Grade 11 will be used for ranking purposes.

Applicants will be ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Field Placements:

Employers who provide our field placement settings require a clear POLICE RECORD CHECK for criminal offences with vulnerable sector screening before accepting a student into the field placement setting. The record check MUST be obtained by the student at the student's expense. If you are unable to obtain this police clearance by mid-September, you jeopardize the opportunity to complete either of your field placements.

Placements will be completed at a variety of locations, and may include day, afternoon, evening, weekend or split shifts.

NOTE: Standard First Aid and CPR Level C Certification must be obtained PRIOR to Field Placements.

The dress code for field placement is business casual. Students are expected to purchase supplies and in the design of developmentally appropriate activities and should expect to incur these additional costs.

Health Requirements:

Accepted applicants must supply proof of a satisfactory medical examination and immunization prior to program entry.

- Medical Requirement Forms

Please be advised that lack of documented immunizations may result in the restriction of clinical placement and therefore may delay and/or prevent completion of the prescribed program.

Decision letters will be sent out no later than February 28, 2019.

COMMUNITY INTEGRATION THROUGH COOPERATIVE EDUCATION**Minimum Academic Requirements:**

Ontario Secondary School Diploma

OR Ontario Secondary School Certificate or equivalent

OR Mature Student Status

PLUS:

- Developmental Disability
- A level of independence that precludes constant support
- Ability to manage transportation to the College and to the field placement
- Participation in an interview

Selection Procedure:

All applicants will be required to complete a supplementary application package which will be forwarded to them upon receipt of their application by the College.

Students who meet the admission requirements and provide a completed supplementary application package by the deadline may be granted an interview. Selection will be based on all three components: Admission requirements, the Supplementary Application Package and the Interview. Applicants will be ranked for available positions and a waiting list will be maintained

MEDICAL LABORATORY TECHNICIAN PROGRAM**Minimum Academic Requirements:**

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English - ENG4U, ENG4C, EAE4C or EAE4U
- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)

- Senior Level Biology (C) or (U)
OR
- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Selection Procedure:

A score is determined for each applicant derived from the required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

A score for a current high school applicant is determined for each applicant from the overall average of all Grade 11 courses and the first semester of Grade 12 courses. Applicants must be registered in all required courses in order to be considered. Applicants will be ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Health Requirements:

- Medical Requirements Form
- A satisfactory medical exam
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

Clinical Placements:

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- N95 Mask Fit Testing
- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - The Police clearance will be required for clinical placement
- Clinical placements may be located out of town. You are responsible for travel and accommodation costs.

Decision letters will be sent out no later than March 29, 2019.

OCCUPATIONAL THERAPIST ASSISTANT/ PHYSIOTHERAPIST ASSISTANT

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Senior Level Biology (C) or (U)

- Grade 12 English ENG4U, ENG4C, EAE4C or EAE4U
OR
- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Selection Procedure:

A score is determined for each applicant derived from the required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

A score for a current high school applicant is determined for each applicant from the overall average of all Grade 11 courses and the first semester of Grade 12 courses. Applicants must be registered in all required courses in order to be considered. Applicants will be ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Field Placements:

Employers who provide our field placement settings require a clear POLICE RECORD CHECK for criminal offences with vulnerable sector screening before accepting a student into the field placement setting. The record check MUST be obtained by the student at the student's expense. If you are unable to obtain this police clearance by mid-September, you jeopardize the opportunity to complete either of your field placements.

Placements may be on day, afternoon or weekend shifts anywhere within Chatham-Kent, Windsor-Essex, Lambton or Middlesex. Students are required to provide their own transportation to the clinical area. The College is not able to guarantee placements in Windsor and/or Chatham or on a bus route.

Health Requirements:

- Medical Requirements Form
- A satisfactory medical exam
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.
- First Aid
- CPR - BCLS level C/AED
- N95 Mask Fit Testing
- Flu Shots (Must be done prior to placement)

Decision letters will be sent out no later than February 16, 2019.

PHARMACY TECHNICIAN

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 Math (C) or (U)
- Senior Level Chemistry (C) or (U)
- Senior Level Biology (C) or (U)
- Grade 12 English - ENG4U, ENG4C, EAE4U or EAE4C

OR

- Equivalent courses from the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees program or the Academic and Career Entrance program.

Selection Procedure:

A score is determined for each applicant derived from the required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

A score for a current high school applicant is determined for each applicant from the overall average of all Grade 11 courses and the first semester of Grade 12 courses. Applicants must be registered in all required courses in order to be considered. Applicants will be ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Health Requirements:

- Medical Requirements Form
- A satisfactory medical exam
- An up-to-date immunization record including tetanus and diphtheria, polio, measles, mumps, rubella, varicella (chicken pox), Hepatitis B (incl. Hep B titre within the last 24 months) and TB skin test.

Clinical Placements:

Applicants are required to have the following completed prior to clinical placement. You are responsible for the associated costs.

- First Aid
- Heart & Stroke Foundation Cardiopulmonary Resuscitation (CPR) BCLS Level C/AED
- N95 Mask Fit
- Employer requirement for up-to-date CLEAR POLICE CLEARANCE (vulnerable sector screening)
 - MUST be obtained by you, the student
 - Obtain the Police Clearance by the first week of your first semester
- Clinical placements may be on day, afternoon or weekend shifts ANYWHERE within Ontario

- You are responsible for travel and accommodation costs

Decision letters will be sent out no later than February 16, 2019.

POWERLINE TECHNICIAN

Minimum Academic Requirements:

OSSD with the majority of courses at the College (C), University (U), University/College (M) or Open (O) level plus:

- Grade 12 English (C), (U) or (M)
- Grade 12 Math (C), (U) or (M) (MCT4C is highly recommended)

It is highly recommended that applicants successfully complete Grade 12 Physics (C) or (U) to be successful in this program.

Selection Procedure:

A score is determined for each applicant derived from the required subjects for admission. Scores are then ranked by highest score and selection is made for the available positions and places on the waiting list.

A score for a current high school applicant is determined for each applicant from the overall average of all Grade 11 courses and the first semester of Grade 12 courses. Applicants must be registered in all required courses in order to be considered. Applicants will be ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Decision letters will be sent out no later than February 28, 2019.

COLLABORATIVE NURSING ADMISSION GUIDELINES

Please note that the Collaborative Nursing program is considered oversubscribed. This means that there are more applications than there are available seats. For admission purposes, all applications will be ranked. The information provided below includes the minimum requirements needed for this program. The highest ranked applicants will receive first consideration.

Minimum Academic Requirements: OSSD with 6 Grade 12 (U/M) courses including Grade 12 English (ENG4U) with a minimum of 65%, Chemistry (SCH4U) and Biology (SBI4U) with a minimum of 70% or better and Grade 12 Math (U) or (C) is required for admissions.

OR

The Pre-Health Sciences Pathway to Advanced Diplomas and Degrees certificate.

Applicants who **meet** the minimum academic requirements (see above) who wish to upgrade their marks and are unclear which category they fall into should contact the Registrar's Office for admissions advice.

Direct Applicants - Students Currently in High School

Students applying directly out of Grade 12 must have:

- OSSD with 6 Grade 12 (U/M) courses
- Grade 12 English (ENG4U) with a minimum of 65%
- Chemistry (SCH4U) and Biology (SBI4U) with a minimum of 70% in both Chemistry and Biology
- Grade 12 (U) or (C) Math is also required.

A score for a current high school applicant is derived from the student's final first semester Grade 12 required (U) courses. If he/she has not taken the required Chemistry or Biology in his/her first semester of Grade 12, Grade 11 (U) science marks will be used. Scores are then ranked by highest score and selection will be made on a conditional basis for the available positions and places on the waiting list.

Indirect Applicants – Students not currently attending High School

Includes applicants not applying directly from a Canadian high school and applicants returning to high school or an adult training centre to upgrade high school marks.

These applicants must:

- Submit their high school transcript to www.ontariocolleges.ca
- Submit a completed Applicant Profile Form
- Submit ALL official post-secondary transcripts to St. Clair College. Transcripts can be ordered through www.ontariocolleges.ca at the time of application. Please Note: Applicants must be in good standing and meet minimum academic requirements.

Students currently attending St. Clair College or Lambton College Pre-Health Science Pathways to Advanced Diploma and Degree programs (Fall Intake)

Admission Criteria for Collaborative Nursing for students currently attending the Pre-Health Sciences program:

Students must successfully complete the St. Clair College Pre-Health Sciences program with a minimum cumulative 2.7 G.P.A., a minimum grade of B in both Biology and Chemistry, and a minimum grade of C in both English Courses. In addition any previous post-secondary education, must be identified on the Applicant Profile Form.

A score for a current Pre Health applicant is derived from the overall average of Biology (BIO 50 & BIO 51), Chemistry (CHM 50 & CHM 51), English (ENG 107 & COM 40) and Math (MTH 63 & MTH 93). In the event you have a grade from another post-secondary institution or high school it will be used for ranking purposes.

Applicants with previous College or University

Applicants with a College or University history are required to have a minimum overall 70% or B average and be in good standing to be considered for admission. If you **do not** meet these requirements you will be required to **complete** the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees Program at St. Clair College or Lambton College to be considered for admission.

A score for an applicant with a post-secondary background is derived from the overall average of Biology, Chemistry, English and Math. In the event you have a grade from high school is higher it will be used for ranking purposes.

Applicants with No previous College or University

- Applicants who **meet** the minimum academic requirements (see above) who wish to upgrade their marks may do so through an adult high school such as Mason Education Centre or ILC.
- Applicants who **meet** the minimum academic requirements (see above) who wish to upgrade their marks through the College, should contact the Registrar's Office for admissions advice.
- Applicants who **do not meet** the minimum academic requirements who choose to upgrade through the college, are required to **complete** the Pre-Health Sciences Pathway to Advanced Diplomas and Degrees Program.

A score for an applicant without a Post-Secondary background that is not currently attending high school is derived from the overall average of Biology, Chemistry, English and Math.

English Language Requirements

Applicants whose native language is not English must demonstrate proficiency in English to be considered for admission. This can be demonstrated in the following ways:

- Have resided in Canada or another English speaking country for five years or greater
- A minimum score of 6.5 on the International English Language Testing System (IELTS)
- A minimum score of 60 on the Carleton University's Canadian Academic English Language Assessment (CAEL)
- A minimum score of 220 with a T.W.E. 4.5 on the Computer-based Test, 83 with an essay score of 21 on the Internet-based Test of English as a Foreign Language (T.O.E.F.L.)

Applicants will be considered for admission into oversubscribed programs according to the following order:

- Resident of Ontario
- Resident of Provinces and Territories of Canada
- All other applicants